## QUESTION 1 (a)

Identify the accounting field for each of the following responsibilities.

## Answer

| Responsibilities | Accounting Field |
| :--- | :---: |
| Preparing Income Statements and <br> Statement of Financial Position. | Financial Accounting |
| Setting standard costs of manufactured <br> goods. | Cost Accounting |
| Review and examine the accounting <br> independently | Auditing |
| Investigating violation of tax rules and <br> regulations | Taxation |
| Forecast budget and measure performance <br> for the purpose of decision making | Managerial Accounting |

## QUESTION 1 (b)

Explain the importance of the source documents used in the business:

## Answer

## a) Invoices

This document contains the units you received, unit price, subtotal and grant total per invoices for credit sales/purchase. $\sqrt{ }$
b) Credit notes

Documents sent by a supplier to a customer in respect of goods returned $\sqrt{ }$
c) Purchase order

Document of the company that details goods or services which the company wishes to purchase from another company. $\sqrt{ }$
d) Delivery order

Lists the goods that the company has sent out to a customer. $\sqrt{ }$
e) Cash bills

Document receipt of cash payment $\sqrt{ }$

## QUESTION 1 (c)

Using the format given below, show the effect of transactions on the accounting equation.


Total 10 marks

* V
$15 / 15 \times 10$
mark

Total 5 marks

* $\sqrt{ } 1$ mark each


## QUESTION 2 (a)

Identify types of account for each of accounts below.
Answer

| Account | Types of Account |
| :--- | :---: |
| Example: Rental | Expenses |
| Office Equipment | Asset $\sqrt{ }$ |
| Mortgage | Liability $\sqrt{ }$ |
| Carriage Outwards | Expenses $\sqrt{ }$ |
| Share | Owner's Equity $\sqrt{ }$ |
| Dividend Received | Revenue $\sqrt{ }$ |

Total 5 marks

* $\sqrt{ } 1$ mark each


## QUESTION 2 (b)

Choose the correct double entry system (debit and credit) for the following transaction
Answer

| i | Dr | Office Equipment $\sqrt{ }$ |
| :---: | :---: | :---: |
|  |  | Cr Bank $\sqrt{ }$ |
| ii | Dr | Vehicle $\sqrt{ }$ |
|  |  | Cr Capital $\sqrt{ }$ |
| iii | Dr | Salaries $\sqrt{ }$ |
|  |  | Cr Cash $\sqrt{ }$ |
| iv | Dr | Bank $\sqrt{ }$ |
|  |  | Cr Account Receivable $\sqrt{ }$ |
| v | Dr | Rental $\sqrt{ }$ |
|  |  | Cr Rental Accrued $\sqrt{ }$ |

## QUESTION 2 (c)

Record all the transactions in the appropriate accounts (without balance off the account).

## Answer

CASH ACCOUNT

| Date | Particulars | RM |  | Date | Particulars | RM |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| March |  | 20,00 |  |  |  |  |  |
| 1 | Balance b/f | 0 | $\checkmark$ |  |  |  |  |
| 10 | Moon S/B | 3,500 | $\sqrt{ }$ |  |  |  |  |
|  |  | BAN | K | CCOU |  |  |  |
| Date | Particulars | RM |  | Date | Particulars | RM |  |
|  |  |  |  | Marc |  |  |  |
| March |  | 40,00 |  |  |  |  |  |
| 1 | Balance b/f | 0 | $\checkmark$ | 2 | Meen Ent | 2,900 | $\sqrt{ }$ |

Total 5 marks

* $\sqrt{ }=1 / 2$ mark

Total 10 marks
$* \sqrt{ }$
$15 / 15 \times 10$
marks

| ACCOUNT RECEIVABLE - MOON SDN BHD |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Date | Particulars | RM |  | Date | Particulars | RM |  |  |
| March <br> 1 <br> 19 | Balance b/f Sales | $\begin{aligned} & 7,700 \\ & 5,300 \end{aligned}$ | $\sqrt{ }$ $\sqrt{ }$ | Marc <br> h $10$ | Cash | 3,500 | $\checkmark$ |  |
| ACCOUNT PAYABLE - MEEN ENTERPRISE |  |  |  |  |  |  |  |  |
| Date | Particulars | RM |  | Date | Particulars | RM |  |  |
| March $2$ | Bank | $\begin{aligned} & 2,900 \\ & \text { CAPIT } \end{aligned}$ | $\checkmark$ | Marc <br> h <br> 1 <br> 21 <br> ACCOU | Balance b/f <br> Purchase <br> NT | 8,900 4,200 | $V$ $V$ |  |
| Date | Particulars | RM |  | Date | Particulars | RM |  |  |
|  |  | SALE | ES A | $\begin{aligned} & \hline \text { Marc } \\ & \mathrm{h} \\ & 1 \\ & \mathrm{CCOUN} \end{aligned}$ | Balance b/f | 75,600 | $\checkmark$ |  |
| Date | Particulars | RM |  |  | Particulars | RM |  |  |
|  |  | PURCH | ASE | Marc <br> h <br> 19 <br> ACCO | Moon S/B <br> NT | 5,300 | $\checkmark$ |  |
| Date | Particulars | RM |  | Date | Particulars | RM |  |  |
| March 21 | Meen Ent | 4,200 | $\checkmark$ | Marc <br> h 27 | Drawings | 550 | $\checkmark$ |  |
|  |  | DRAWI | NG | ACCO | UNT |  |  |  |
| Date | Particulars | RM |  | Date | Particulars | RM |  |  |
| March <br> 27 | Purchase | 550 | $\checkmark$ |  |  |  |  |  |

## QUESTION 3 (a)

Give the purpose of preparing a trial balance

## ANSWER 3 (a)

Total 5 marks

* $\sqrt{ } 1$ mark each
- To check the accuracy of calculations /
- To verify the accuracy of double-entries /
- To verify the accuracy of postings from the books of original entry to ledgers /
- As the basic information to prepare financial statement /
- To identify if there is an error or fraud in recording transaction /


## QUESTION 3 (b)

You are required to record all the transactions in the appropriate ledger and balancing it off.

Answer
Cash Account

| $1 / 11 / 2021$ | Capital | $10,000 /$ | $7 / 11 / 2021$ | Purchase | $1,800 /$ |
| :--- | :--- | :--- | :--- | :--- | ---: |
|  |  |  | $23 / 11 / 2021$ | Drawing | $250 /$ |
|  |  |  | $29 / 11 / 2021$ | Utility | $500 /$ |
|  |  |  | $29 / 11 / 2021$ | Rental | $1,200 /$ |
|  |  |  | $30 / 11 / 2021$ | Balance c/f | $6,250 /$ |
|  |  | $\mathbf{1 0 , 0 0 0}$ |  |  | $\mathbf{1 0 , 0 0 0}$ |

## Capital Account

| $30 / 11 / 2021$ | Balance c/f | $60,000 /$ | $1 / 11 / 2021$ | Cash | $10,000 /$ |
| ---: | :---: | :---: | :---: | :--- | ---: |
|  |  |  |  | Bank | $50,000 /$ |
|  |  | $\mathbf{6 0 , 0 0 0}$ |  |  | $\mathbf{6 0 , 0 0 0}$ |

## Bank Account

| $1 / 11 / 2021$ | Capital | $50,000 /$ | $3 / 11 / 2021$ | Office <br> Equipment | $15,000 /$ |
| :--- | :--- | ---: | ---: | :--- | ---: |
| $5 / 11 / 2021$ | Bank | $1,500 /$ | $20 / 11 / 2021$ | Syasya <br> Perabot S/B | $10,290 /$ |
| $12 / 11 / 2021$ | Sales | $9,500 /$ | $29 / 11 / 2021$ | Salary | $6,000 /$ |
|  |  |  | $30 / 11 / 2021$ | Balance c/f | $29,710 /$ |
|  |  |  |  |  |  |
|  |  | $\mathbf{6 1 , 0 0 0}$ |  |  | $\mathbf{6 1 , 0 0 0}$ |

## Office Equipment Account

| $3 / 11 / 2021$ | Bank | $15,000 /$ | $30 / 11 / 2021$ | Balance c/f | $15,000 /$ |
| :--- | :--- | :--- | :--- | :--- | ---: |

## Commission Received Account

| $30 / 11 / 2021$ | Balance c/f | $1,500 /$ | $5 / 11 / 2021$ | Bank | $1,500 /$ |
| :--- | :--- | ---: | :--- | :--- | :---: |
| Purchase Account |  |  |  |  |  |
| $7 / 11 / 2021$ | Cash | $1,800 /$ | $30 / 11 / 2021$ | Balance c/f | $30,300 /$ |
| $9 / 11 / 2021$ | Syasya <br> Perabot S/B | $28,500 /$ |  |  |  |
|  |  | $\mathbf{3 0 , 3 0 0}$ |  |  | $\mathbf{3 0 , 3 0 0}$ |

A/C Payable - Syasya Perabot Sdn Bhd

| $20 / 11 / 2021$ | Bank | $10,290 /$ | $9 / 11 / 2021$ | Purchase | $28,500 /$ |
| :--- | :--- | ---: | :--- | :--- | :--- |
|  | Discount <br> Received | $210 /$ |  |  |  |
| $30 / 11 / 2021$ | Balance c/f | $18,000 /$ |  |  |  |
|  |  | $\mathbf{2 8 5 0 0}$ |  |  | $\mathbf{2 8 , 5 0 0}$ |

Sales Account

| $30 / 11 / 2021$ | Balance c/f | $19,900 /$ | $12 / 11 / 2021$ | Bank | $9,500 /$ |
| ---: | ---: | ---: | ---: | :--- | ---: |
|  |  |  | $18 / 11 / 2021$ | HH <br> Furniture | $10,400 /$ |
|  |  | $\mathbf{1 9 , 9 0 0}$ |  |  | $\mathbf{1 9 , 9 0 0}$ |

A/C Receivable - HH Furniture

| 18/11/2021 | Sales | 10,400/ | 30/11/2021 | Balance c/f | 10,400/ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Discount received Account |  |  |  |  |  |
| 30/11/2021 | Balance c/f | 210/ | 20/11/2021 | Syasya <br> Perabot S/B | 210/ |
| Drawing Account |  |  |  |  |  |
| 23/11/2021 | Cash | 250/ | 30/11/2021 | Balance c/f | 250/ |
| Utility Account |  |  |  |  |  |
| 29/11/2021 | Cash | 500 / | 31/11/2021 | Balance c/d | 500 / |
| Shop rental Account |  |  |  |  |  |
| 29/11/2021 | Cash | 1,200 / | 30/11/2021 | Balance c/d | 1,200 / |
| Salary Account |  |  |  |  |  |
| 29/11/2021 | Bank | 6,000 / | 31/11/2021 | Balance c/d | 6,000 / |

Total 10 marks
$\sum \sqrt{ } / 42 \times 10$ marks

## QUESTION 3 (c)

From the question (b), you are required to prepare a trial balance for Lyla Florist as at $30^{\text {th }}$ November 2021.

ANSWER 3 (c)

Total 5 marks
$\sum \sqrt{ } / 14 \times 5$
marks

## QUESTION 4 (i)

i) The Statement of Comprehensive Income for the year ended 31 December 2021.

Answer
K\&Y Resources
Statement of Comprehensive Income For the year ended 31 December 2021

|  | RM | RM | RM |
| :--- | ---: | ---: | ---: |
| Sales |  |  | $395,400 /$ |
| $(-)$ Sales return |  |  | $(6,850) /$ |
| Net sales |  |  | 388,550 |
| Less: Cost of sales |  |  |  |
| Opening stock | $345,000 /$ |  |  |
| Purchases | $3,500) /$ |  |  |
| -purchase return | $2,000 /$ |  |  |
| Net Purchase |  | $338,500 /$ |  |
| Carriage inwards |  | $363,000 /$ |  |
| Purchases cost |  | $(45,500) /$ |  |
| Cost of good available for sale |  |  | $(317,500) /$ |
| $(-)$ Closing stock |  |  | $71,050 /$ |
| Cost of sales |  | $15,500 /$ |  |
| Gross profit |  | $2,500 /$ |  |
| (+) Revenue |  | $5,000 /$ |  |
| Rental |  | $5,230 /$ |  |
| Discount received |  |  | 28,230 |
| Interest received |  | $9,000 /$ |  |
| Decrease Allowance for doubtful debt |  | $6,000 /$ |  |
|  |  | $8,000 /$ |  |
|  |  | $15,500 /$ |  |
| (-) Operating Expenses |  | $2,500 /$ |  |
| Advertising expenses |  |  |  |
| Bad debt |  |  |  |
| Discount Allowed |  |  |  |
| Salaries |  |  |  |
| Utility |  |  |  |
| Insurance |  |  |  |
| Depreciation expenses: motor vehicle |  |  |  |
|  <br> Fitting |  |  |  |
| NET PROFIT |  |  |  |
|  |  |  |  |

MARK/NOTE
$\underline{S}$

Total 15 marks
$\sum \sqrt{ } / 24 \mathrm{x} 15$
marks


